

## **MARTIN TOWNSHIP BOARD MEETING**

### **September 12, 2018**

Meeting called to order at 6:30 p.m.

Pledge of Allegiance

Roll Call: Tiemeyer, Leep, Sipple, Schipper, Smit, present.

Motion made by Tiemeyer, supported by Schipper, to approve August 8, 2018, regular Board meeting minutes. Motion carried unanimously.

Welcome Guests:

Josh Simmons, Township Assessor would like to resign as head assessor for the Township as it conflicts with his primary job. Simmons requested that his wife, Krista who is a licensed assessor take the position and he can remain as assistant assessor. The Board requested a formal resignation letter per Mr. Simmons. Motion made by Leep, supported by Tiemeyer to approve Krista Simmons as head Assessor for Martin Township. Motion carried unanimously. Smit will email new contract to Krista as well as new employment documents. Assessor salary will remain the same at \$19,000.

Black, County Commissioner, presented a synopsis of county business.

**Ambulance:** None

**Cemetery:** Tiemeyer and deputy, Westendorp, have been working in Old East, there are a lot of grave that go way back to the 1800's of available sites in section A. Tiemeyer discussed with board if the Township should consider selling any of those sites or just leave as is, to not disturb the old sites that are near them? There are also 8 graves that were not in the computer and have since been added. Tiemeyer expressed having a hard time with the Sexton and feeling as if he isn't fulfilling his requirements as Township Sexton and Lawncare maintenance duties. Leep will follow up with Visser and his responsibilities. Sipple cleaned up barrels. Sipple also discussed with the county when they were out and let them know, we could use fill in sections of Old East Cemetery.

**Fire:** Chief Wykstra, Officer Knight, fire fighters Horton and Thompson, presented the board with a concern and level of safety at the US131 Motorsports Park. The Department would like the Board to consider amending the Outdoor Gathering Ordinance to have things in place for safety concerns such as, level of mass gathering event, speed of cars, etc. The board advised the Department to proceed with drafting some safety measures regarding the Motorsports Park. There has been issues with mice in the fire house and nests in engines. Smit will contact Orkin Pest Control and make them aware of the problem. Smit will email ballot language to Chief and Officers for them to circulate and inform the community on the Fire Millage proposal for the November ballot. Smit will email language to Mr. Young also per his request. Wykstra informed the board, he has accepted Cadet, Hunter Kershaw to the Department.



**Library:** Kelsey presented an update with Library business, things have been running smoothly. Kershaw took a much, needed vacation. The Book and Bake sale will be held at the Township Hall October 19 & 20.

**Memorial Park:** Tiemeyer stated that there is a lot of mold around the large monument in the center on all the little pavers around. Tiemeyer was looking for suggestions on how to clean, comments were made about using bleach with water to apply and scrub off. Tiemeyer will try removing.

**Planning Commission:** Approved the 2018 Master Plan as presented. The Board received copied per information. The updated Master Plan has been uploaded to the Township website.

**Roads:** Leep contacted Phil at ACRC about 4<sup>th</sup> & 119<sup>th</sup> Ave lowering the culver so that water can get down. Sipple noted that there are a lot of roads that need brush clean up along and over several areas. The Board received for information, local construction project selection timelines from ACRC.

**New Business:**

**Ordinance # 122 Amendment of Zoning Ordinance (designating contractor operations with limited outdoor storage as special use).**

Motion made by Schipper, supported by Smit, to approve adoption of Ordinance # 122 Zoning Ordinance. Roll Call – Leep, Sipple, Schipper, Smit, Tiemeyer, all ayes. Motion carried unanimously.

**Ordinance #123 GLASA Amendment of sewage system disposal Ordinance, section 1.**

Motion made by Leep, supported by Sipple, to approve adoption of Ordinance #123 for individual lift stations shall be up to owner responsibility for replacing lift pumps. Roll Call- Sipple, Schipper, Smit, Tiemeyer, Leep, all ayes. Motion carried unanimously.

**Ordinance #124 GLASA Amendment to section 1 (user fees)**

Motion made by Leep, supported by Tiemeyer, to approve adoption of Ordinance # 124 to increase user fees to \$4.25 from Section 1. Roll Call- Schipper, Smit, Tiemeyer, Leep, Sipple, all ayes. Motion carried unanimously.

**Farmland & Preservation Application –**

Motion made by Schipper, supported by Smit, to approve the farmland and open space application per D & F Properties, LLC. Motion carried unanimously. Smit will forward the application to the Conservation district for final approval.

**Allegan County Pictometry Partnership Agreement –**

Motion made by Tiemeyer, supported by Leep, to approve pictometry partnership agreement with Allegan County in the amount of, \$853.00 annually for 3 years per agreement. Motion carried unanimously.

**Old Business:**

**Township Hall Expansion –**

Smit presented the Board a review on all options and scenarios regarding more office space. The old PNC Bank does not fit the needs for additional space. The Architect will draft a preliminary drawing of possible adding offices to the Library to consider that option.

Motion made by Schipper, supported by Tiemeyer, to approve the payment of bills as presented. Motion carried unanimously

Budget was presented and received for information.

**Treasurer Report** – Received for information

**Board Reports:**

**Supervisor** – Glenn- None

**Clerk** – Rachelle – Informed Board of “Emily” FOIA request and the process concerning all Clerks throughout the State regarding 2016 Nov. Election. Township annual audit process will begin Oct. 4, 2018.

**Treasurer** – Sue – AMR review, corrective plan has been accepted and submitted to the State.

**Trustee** - John – None

**Trustee** – Jack – questioned on re seal, if that was part of the work order? Leep discussed it was a tar coating to seal the second coat.

Motion made by Smit, supported by Tiemeyer, to adjourn meeting at 8:16 p.m. Motion carried unanimously.

Respectfully submitted,



Rachelle Smit  
Martin Township Clerk