

# **MARTIN TOWNSHIP BOARD MEETING**

## **August 10, 2016**

Meeting called to order at 6:35 p.m.

Pledge of Allegiance

Roll Call: Tiemeyer, Leep, Brenner, Sipple, Smit present

Motion made by Brenner, supported by Sipple, to approve the minutes from July 13, 2016 regular and Special Meeting - Election Commission. Motion carried unanimously.

Don Black, County Commissioner - Absent.

**Ambulance:** None

**Cemetery:** Leep will re inspect some foundations that we recently poured and follow up with Sexton. Tiemeyer will check on Cemetery Ordinance and look into presenting changes, per more specifics on residents and cemetery guidelines.

**Fire:** New tires and brakes being installed on fire truck. The Department is still working on a cost recovery plan. The Board asked the department to start developing a master list of all inventory of Fire Department.

**Library:** Kelsey stated the Summer Reading Program has wrapped up. They gave away 2 bikes, 2 basketball hoops and a soccer set. Adult prize received a fitbit. New Library Aide passed the 3 month probation period and is doing well in her position. Kelsey and M. Leep presented the new Library sign picture and quote for \$2100.43, with complete installation. Motion made by Tiemeyer, supported by Smit, to approve the new sign as presented and not to exceed budget amount of \$2500.00. Motion carried unanimously. Library will also start working on developing a master inventory list per Township records.

**Memorial Park:** None

**Planning Commission:** Brenner spoke with PCI regarding boat funneling on Gun Lake.

**Roads:** Update on 122nd Street construction, projected to be done by next week, 4th Street will start on August 29th.

### **New Business:**

Motion made by Sipple, supported by Brenner, to pay Sangslands \$530.00, for fees incurred to correct the Survey and legal description, between Sangslands and Township Cemetery. Motion carried unanimously.

Six Assessor applicants were received. The Board will be interviewing 3 of them; Joshua Simmons, Kyle Harris and Rosemary Anger on August 29th, 2016 - 6:00 p.m.

**Old Business:**

**Strategic Planning** - Policy/Procedure Manual - The Board will review section 7-8.12 by next board meeting.

Motion made by Brenner, supported by Sipple, to approve the payment of bills as presented. Motion carried unanimously.

**Budget:** No Changes

Treasurer's Report was received as information.

**Board Reports:**

**Supervisor** - Glenn - None

**Clerk** - Smit - Election; School Bond passed, all current Board members were re elected.

**Treasurer** - Tiemeyer - None

**Trustee** - Jim - None

**Trustee** - Jack - None

Motion made by Brenner, supported by Sipple, to adjourn meeting at 9:00 p.m. Motion carried unanimously.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read 'Rachelle Smit'.

Rachelle Smit  
Martin Township Clerk

Marin Township Special Board Meeting  
August 29, 2016

The Martin Township Special Board Meeting was called to order at 6:00 p.m.

Roll Call: Tiemeyer, Leep, Brenner & Smit present.

Sipple arrived at 6:15 p.m.

Welcome guests:.

**New Business:**

6:00 p.m. Interview with Kyle Harris and Ben Brousseau. Kyle will carry own liability and be forming an LLC. He plans to come every other week for mail and check email regularly. Bidding with 20% review. \$25,000.00 per year with annual contract and \$1,200.00 per year for payroll to Appraisals Plus Group, Inc. (Ben Brousseau company.)

6:45 p.m. Interview with Rosemary Anger - Assessing with Barry County for 5 years rural and Agriculture. Rosemary will be MAAO certified in November of 2016. Bidding with 20% review and \$16,000.00 annual contract, if caught up with Township's assessing and \$12.00 per parcel if behind.

7:30 p.m. Interview with Joshua Simmons. Currently assesses for Valley Township and Deputy Director at St. Joe Equalization Department. Previously worked at Allegan County Equalization Department. He will devote 1 half day a week at Martin Township. Bidding with 20% review, \$12.00 per parcel at 1600 parcels, \$19,200.00 annual contract.

Motion made by Brenner, supported by Leep, to appoint Rosemary Anger as Martin Township Assessor, beginning September 1, 2016. Roll call: Tiemeyer - no, Leep- yes, Brenner - yes, Sipple - yes, Smit - yes. Motion carried.

Motion made by Brenner, supported by Sipple to adjourn meeting at 8:25 p.m. Motion carried unanimously.

Retract motion - 8:25 p.m. Leep, moved to open session.

**Other Business:**

Cemetery discussion - Rob Porter continues to not perform his duties correctly and carry out his responsibilities as Township Sexton. Motion made by Leep, supported by Brenner, to terminate Rob Porter as Martin Township Sexton and give a two week notice for Porter to finish out his position. Motion carried unanimously. Roll Call: Leep - yes, Brenner - yes, Sipple - yes, Smit - yes and Tiemeyer - yes. All Ayes.

Motion made by Smit, supported by Tiemeyer to adjourn Special Meeting at 8:45 p.m. Motion carried unanimously.

Respectfully submitted,



Rachelle Smit  
Martin Township Clerk

Marin Township Board  
Special Meeting  
September 1, 2016

The Martin Township Special Board Meeting was called to order at 10:55 a.m.

Roll Call: Leep, Tiemeyer, Sipple, Smit present, Brenner absent.

**New Business:**

Motion made by Leep, supported by Sipple, to withdraw Rosemary Anger as presented, for Martin Township Assessor. Motion carried unanimously.

Motion made by Tiemeyer, supported by Smit, to approve Joshua Simmons as Martin Township Assessor as of September 1, 2016 with an annual contract and salary of \$19,000.00. Motion carried unanimously. Roll Call: Leep -yes, Sipple - yes, Smit - yes and Tiemeyer - yes. All Ayes.

**Other Business:**

Motion made by Tiemeyer, supported by Sipple to approve Cody Visser, DBA as, CNC Lawn Care and Snowplowing for Martin Township Sexton as of September 1, 2016. Annual contract and salary of \$150.00 per month and foundation work at .50 per square inch. Motion carried unanimously. Roll Call: Sipple - yes, Smit - yes, Tiemeyer - yes and Leep - yes. All Ayes.

Motion made by Tiemeyer, supported by Smit, to adjourn Special Meeting at 11:40 a.m. Motion carried unanimously.

Respectfully submitted,



Rachelle Smit  
Martin Township Clerk